

Fwd:Westchester D/O and G/L already expired on...

Subject: Fwd:Westchester D/O and G/L already expired on 08/27/2011
From: Emelia Tso <emelia.tso@lacity.org>
Date: 09/01/2011 09:35 AM
To: dd@altrionet.com, Donald Duckworth <duckworth.donald@gmail.com>

Hi Don:

Please have the attached waiver filled up and email me. I will ask the approval for you.

The G/L & D/O insurance is going to be expired.

Please ask your insurance broker to log in the below link to submit the insurances electronically.

<http://track4la.lacity.org>

If the insurance is for state fund, please forward to me and I will ask the approval for you.

*If you have any questions, please contact our staff at (213) 978-RISK (7475).
Thank you for your cooperation.*

--

Thanks.

Emelia Tso
Administrative Service Division
Office of City Clerk
213-978-1110

--

Thanks.

Emelia Tso
Administrative Service Division
Office of City Clerk
213-978-1110

— Attachments: —

678.pdf

31.6 KB